

SPONSORSHIP OPTIONS

(Please select from the list below the sponsorship options you would like to book)

Programme advertisement	£750 for a full page in the conference handbook	<input type="radio"/>
Conference Bags	At cost supplied by your company	<input type="radio"/>
Inserts into delegate bags	£100 per insert or complimentary if Corporate Member	<input type="radio"/>
Conference note pads	At cost supplied by your company	<input type="radio"/>
Conference pens	At cost supplied by your company	<input type="radio"/>
Plenary Lecture	Registration and travel costs	<input type="radio"/>
Named student bursaries	£250 per bursary	<input type="radio"/>
Poster prizes	£200 per poster prize	<input type="radio"/>
Drinks Reception	£500 per Reception (Monday evening)	<input type="radio"/>
Drinks Reception	£500 per Reception (Tuesday evening)	<input type="radio"/>
Young Crystallographers	£500 to sponsor the YCG Session	<input type="radio"/>
Conference Dinner Wine	£500	<input type="radio"/>
Tea/Coffee Breaks	£350	<input type="radio"/>

Sundries

As part of your exhibition stand booking you will receive a table and 2 chairs and internet access. There are electric sockets available in the Exhibition Area and these are limited so it is advisable to bring an extension lead.

If you require an electric socket then the cost is £25.00 Please tick here if you require one

A poster board is £45.00. Please tick here if you require one

Please indicate below if you require any of the above

Stand Personnel please indicate below who will be attending on behalf of your company

Stand Personnel 1 Days attending (please indicate below)

Name of Stand Personnel 1 _____

Days attending: **Monday** Tuesday Wednesday Thursday

Name of Stand Personnel _____

Days attending: **Monday** Tuesday Wednesday Thursday

Social Events and Catering Options

Young Crystallographers Buffet Dinner – Monday 26 March, 2017

Tickets available £25.00 per ticket

Please indicate how many tickets you would like to purchase _____

Buffet Lunches are available to exhibitors on Tuesday 27 March and Wednesday 28 March at a cost of £20 per day and a packed lunch on Thursday 29 March at a cost of £10

Please indicate below how many lunches you require one each day

Tuesday Lunch _____ Wednesday Lunch _____ Thursday Packed Lunch _____

An Exhibition and poster session will be in the exhibition area on Tuesday 27 March during the evening, where a buffet and drinks will be supplied. It is included in your exhibition package so there is no additional cost, but for the purpose of catering numbers please tick the box to indicate your attendance:

Conference Dinner – Wednesday 28 March, 2018

Tickets available at £40 per ticket

Please indicate how many tickets you would like to purchase _____

Accommodation

Accommodation is available on campus either in student accommodation in the Arthur Vick Halls of Residence or alternatively at the Business Centre. Accommodation on campus in the Halls of Residence and the cost would be £65 including breakfast per night. If you were interested in booking accommodation at the Business Centre then you would need to contact reservations@warwick.ac.uk and explain that you are exhibiting at the British Crystallographic event on main campus and they will advise you of availability and the rate.

Please indicate below if you require accommodation on Campus at £65 per person per night

Accommodation Required (Please indicate the name of the exhibitor and the nights required on Campus)

Name of Guest _____ Monday Tuesday Wednesday

Name of Guest _____ Monday Tuesday Wednesday

Total Exhibition/Sponsorship	
Total Accommodation	
Total Meals	
TOTAL	

PTO for payment information

PAYMENT INFORMATION: Payment is accepted by credit card, bank transfer or by cheque. If an invoice is required then please tick the box below.

Invoice: Please tick if you require an invoice

PO Number (if applicable)

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Contact Details for Invoice:

Address to send invoice to:

.....

Town: Post Code:

Credit Card: Visa / MasterCard /Maestro / Visa Debit (Amex / Diners not accepted)

Number: __/__/__/__ __/__/__/__ __/__/__/__ __/__/__/__

Expiry Date: __ __/__ __ Valid From __ __/__ __

Issue Number: ____ (switch)

Security Number: __ __ __

Card holders' name and address (if different from above):

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Bank Transfer: NOTE: Please add on to your bank transfer any bank charges incurred. Failure to do so will result in an invoice being raised for the amount outstanding.

Account Name: HG3 Conferences Ltd Client Account 2
Bank and Branch: NatWest, 3 Cambridge Crescent, Harrogate, North Yorkshire HG1 1PE
Sort Code: 53-50-21
Account Number: 51278642
IBAN: GB47NWBK53502151278642
Swift-BIC Code: NWBKGB2L

You must send your BACS confirmation and remittance advice to BCA Administrative Office, Hg3 Conferences Ltd.,4 Dragon Road, Harrogate, HG1 5DF Tel +44 (0) 1423 529333 Email Nicola.hardaker@hg3.co.uk

Cheque: Please send a cheque made payable to “**HG3 Conferences Ltd Client Account 2**”

Cheques must be in £ sterling and drawn on a UK bank and sent to BCA Administrative Office, HG3 Conferences Ltd, First Floor Hornbeam House, Hornbeam Business Park, Harrogate, HG3 8QT.

Please sign below as acceptance of the terms and conditions as set out in the BCA Exhibition Prospectus.

Name _____ Company _____

Signature _____ Date _____